

TRANSCRIPT OF RECORDS

ACADEMIC YEAR: 20/ 20

FIELD OF STUDY:

<p>NAME OF NSTITUTION:</p> <p>Faculty/ Department:</p> <p>ECTS departmental coordinator:</p> <p>Tel: mobile</p> <p>E-mail:.....</p>

<p>NAME OF STUDENT: (First name/ last name)</p> <p>Date and place of birth: Sex : M <input checked="" type="checkbox"/> F <input type="checkbox"/></p> <p>Matriculation date:</p> <p>Matriculation number:</p> <p>E-MAIL ADDRESS:</p>

COURSE Unit Code ¹	Title of the course unit	Duration of course unit ²	Local grade ³	ECTS credits ⁴
	to be continued on a separate sheet			Total :

Date:.....

Signature of registrar/dean

administration officer: Stamp of institution:

NB : This document is not valid without the signature of the registrar /dean/administration officer and the official stamp of the institution

¹ Course unit code : Refer to the ECTS Course catalogue

² Duration of course unit :

Y = 1 academic year

1S= 1 semester 2S= 2 Semesters

1T=1 term/trimester 2T=2 terms/trimesters

³ Grading:

a) Description of the institutional grading system:

b) Grading distribution in the department or programme (please specify)

⁴ ECTS credits :

1 academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits